

SECRET

19 FEBRUARY 1954

TO: CHIEF, OFFICE OF LOGISTICS
ATTN: CONTRACTING OFFICER
FROM: CHIEF, INDUSTRIAL CONTRACT AUDIT BRANCH/TD
SUBJECT: REIMBURSEMENT TO [REDACTED] FOR
TRANSPORTATION AND SUBSISTENCE EXPENSES OF STATE DEPARTMENT EMPLOYEES

50X1

1. DR. CLAUDE HAWLEY, OIC, HAS RECENTLY INFORMED THIS BRANCH THAT IT IS NECESSARY FOR THREE STATE DEPARTMENT EMPLOYEES TO VISIT [REDACTED] IN CONNECTION WITH [REDACTED] AND HAS REQUESTED THAT THE EXPENSES OF SUCH TRAVEL BE PAID BY [REDACTED] SUBJECT TO REIMBURSEMENT BY THE AGENCY.

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50X1

2. THIS BRANCH INTERPOSES NO AUDIT OBJECTIONS TO THE INCLUSION OF SUCH EXPENSE BY [REDACTED] IN ITS REIMBURSEMENT CLAIMS, SUBJECT TO THE PROVISION THAT SUCH EXPENSES WILL BE SUBJECT TO THE LIMITATIONS IMPOSED BY [REDACTED] TRAVEL POLICIES.

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3. IF THE CONTRACTING OFFICER CONCURS WITH DR. HAWLEY AND THIS BRANCH, IT IS SUGGESTED THAT THE CONTRACTOR BE NOTIFIED ACCORDINGLY, AND THAT COPIES OF SUCH APPROVAL BE ATTACHED TO [REDACTED] TRAVEL EXPENSE VOUCHERS CONCERNED.

50X1

[REDACTED]
CHIEF, INDUSTRIAL CONTRACT AUDIT BRANCH

50X1

CC: DR. HAWLEY, OIC ✓